

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
August 9, 2016

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 6:30 p.m. Members present were: Ms. Linda Gratz, Ms. Elizabeth Williams, Mr. Dave Nickels, Ms. Catherine Shallue, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board secretary Rebecca McLafferty.

Members absent: Ms. Barbara Herrmann, Ms. Karen Rohrer

Motion was made by Elizabeth Williams, seconded by Catherine Shallue, and carried, to move into closed session for the purpose of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. a candidate who may be qualified to serve as Director of Human Resources for the Manitowoc Public School District, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m.

The meeting began with the Pledge of Allegiance. Board members were logged into BoardBook.

A motion was made by Linda Gratz, seconded by Elizabeth Williams, and unanimously carried (5-0), to approve the minutes of the July 12, 2016, regular meeting and the July 26, 2016, special meeting.

Board President Keith Shaw acknowledged correspondence received from CESA 7 requesting Board members to consider applying for an open seat on the CESA 7 Board of Directors.

In the absence of Curriculum Committee Chairperson Barbara Herrmann, Director of Elementary and Secondary Education Debby Shimanek reported on the July 26, 2016, meeting. The committee voted to bring forward two policies for first reads: 2261 - Title I Services and Policy 2440 - Summer or Interim Session School. The committee also voted to approve a textbook for grade 7, "World Geography and Cultures", a techbook by Discovery Learning. Bryant Cobarrubias also provided an overview of eduClimber, a data management system that the district recently adopted. Motion was made by Elizabeth Williams, seconded by Linda Gratz, and unanimously carried (5-0) to approve adoption of the grade 7 textbook, "World Geography and Cultures", a techbook by Discovery Learning.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Elizabeth Williams, seconded by Linda Gratz, and unanimous carried (5-0) to approve voucher #664 totalling \$338,539.47, voucher #703 totalling \$3,870,357.34, and voucher #706 totalling \$606,867.18, for a total of \$4,815,763.99. An unaudited financial report for the month ending June 30, 2016, was reviewed.

Superintendent Holzman presented the Personnel Report consisting of three resignations, four professional appointments, and extra-curricular stipends. Motion was made by Catherine Shallue, seconded by Elizabeth Williams, and unanimously carried (5-0) to approve the Personnel Report as presented. Motion was made by Catherine Shallue, seconded by Elizabeth Williams, and unanimously carried (5-0) to approve the Addendum to the Personnel Report, for the hire of Joyce Greenwood-Aerts as the Director of Human Resources for the Manitowoc Public School District.

School Forest Coordinator Kelly Vorrone presented the 2015-2016 End of Year Report. The School Forest was used 145 days with a total of 7,832 student visitors and 1,237 adult visitors, totaling 9,069 visitors throughout the year. A slide show presentation highlighted numerous student visits and learning experiences.

Superintendent Holzman reminded Board members that a Board retreat is scheduled for August 23, after lunch with new teachers and mentors. Board members were encouraged to provide him with topics of interest.

Superintendent Holzman's district activity update mentioned recent professional development at Silver Lake College and future scheduled training. He also talked about the new teacher/mentor orientation week, the August 23 noon board meeting, and last week's jazz concert at Washington Park. School begins September 1, and he complimented custodial and maintenance staff whom have been working hard to clean and update facilities.

On motion by Catherine Shallue, seconded by Elizabeth Williams, the Board unanimously voted by roll call vote (5-0) to approve the budget adjustments for 2015-2016 as presented by Director Ken Mischler.

Superintendent Holzman introduced the following policies for their first reads. Dave Nickels voiced concerns regarding blanks that were to be filled in on policies, and requested NEOLA clarification.

#### Policy 0100 – Definitions

After considerable discussion on whether the policy language was mandated or optional, on motion by Catherine Shallue, seconded by Elizabeth Williams, the Board voted not to approve the first read of Policy 0100 Definitions (2-3, Nickels, Gratz, and Shallue opposed).

#### Policy 0144.3 – Conflict of Interest (Board of Education)

On motion by Catherine Shallue, seconded by Elizabeth Williams, the Board voted unanimously (5-0) to approve the first read of Policy 0144.3 – Conflict of Interest (Board of Education), as presented.

#### Policy 0167.1 – Voting

On motion by Elizabeth Williams, seconded by Catherine Shallue, the Board voted not to approve the first read of Policy 0167.1 - Voting (1-4, Gratz, Williams, Nickels, Shallue opposed).

Policy 1130 – Conflict of Interest (Administration)

On motion by Elizabeth Williams, seconded by Catherine Shallue, the Board voted unanimously (5-0) to accept the first read of Policy 1130 – Conflict of Interest (Administration), as presented.

Policy 3230 – Conflict of Interest (Professional Staff)

On motion by Elizabeth Williams, seconded by Catherine Shallue, the Board voted unanimously (5-0) to approve the first read of Policy 3230 – Conflict of Interest (Professional Staff), as presented.

Policy 4230 – Conflict of Interest (Support Staff)

On motion by Linda Gratz, seconded by Elizabeth Williams, the Board voted unanimously (5-0) to approve the first read of Policy 4230 – Conflict of Interest (Support Staff), as presented.

On motion by Catherine Shallue, seconded by Elizabeth Williams, motion carried to adjourn the meeting at 8:09 p.m.

Respectfully submitted,  
Rebecca McLafferty, Secretary

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Keith Shaw  
Board President